

1. PYTHON BASICS & DATA STRUCTURES

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Variables & Types	<pre>age = 28 # int price = 19.99 # float name = 'Alice' # str active = True # bool type(age) # <class 'int'> isinstance(price, float) # True # Type conversion int('42') # 42 float('3.14') # 3.14 str(100) # '100' bool(0) # False</pre>	<p>0, "", None, [], {} are falsy. f-string: f'Hi {name}, age {age}'</p>
Lists	<pre>nums = [10, 20, 30, 40, 50] nums[0] # 10 (first) nums[-1] # 50 (last) nums[1:3] # [20, 30] nums[::-1] # reversed nums.append(60) # add end nums.insert(0,5) # add at index nums.remove(20) # remove first 20 nums.pop() # remove & return last nums.sort() # in-place sort # List comprehension squares = [x**2 for x in range(1,6)] evens = [x for x in nums if x%2==0]</pre>	<p>Comprehensions are faster than loops. len(nums) returns count. sorted(nums) returns new list.</p>
Dictionaries	<pre>d = {'id':101, 'name':'Bob', 'score':88.5} d['name'] # 'Bob' d.get('age', 0) # 0 (safe default) d['score'] = 92.0 # update d['dept'] = 'Sales' # add key del d['score'] # remove key d.keys() # dict_keys([...]) d.values() # dict_values([...]) d.items() # key-value pairs for k, v in d.items(): print(f'{k}: {v}')</pre>	<p>Use .get(k, default) to avoid KeyError. Dict comprehension: {k.upper(): v for k,v in d.items()}</p>
Tuples	<pre>coords = (19.07, 72.87) # immutable lat, lon = coords # unpack # Named tuples (readable) from collections import namedtuple Point = namedtuple('Point', ['x', 'y']) p = Point(3, 4) p.x # 3 p.y # 4</pre>	<p>Tuples are faster than lists. Use for fixed data: coords, RGB, shape. Parentheses optional for packing.</p>
Control Flow	<pre>score = 74 if score >= 90: grade = 'A' elif score >= 75: grade = 'B' elif score >= 60: grade = 'C' else: grade = 'F' # Ternary label = 'Pass' if score >= 60 else 'Fail' # for loop for i in range(5): print(i) # enumerate for i, val in enumerate(['a', 'b'], 1): print(i, val) # 1 a, 2 b # while n = 0 while n < 5: n += 1</pre>	<p>AND > OR precedence. Use parentheses. range(start, stop, step) break exits loop; continue skips.</p>

Functions	<pre>def clean_revenue(val, default=0.0): '''Docstring goes here.''' try: return float(str(val) .replace('\$','').replace(',','')) except (ValueError, TypeError): return default # Lambda (anonymous) double = lambda x: x * 2 # *args / **kwargs def report(*cols, **opts): decimals = opts.get('decimals', 2) # map / filter cleaned = list(map(clean_revenue, raw)) valid = list(filter(lambda x:x>0, cleaned))</pre>	<p>Always write docstrings. map/filter return iterators; wrap in list(). Use default args for optional parameters.</p>
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2. NUMPY — NUMERICAL COMPUTING

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Array Creation	<pre>import numpy as np np.array([1, 2, 3, 4, 5]) np.array([[1,2],[3,4]]) # 2D np.zeros((3, 4)) # all zeros np.ones((3, 4)) # all ones np.eye(4) # identity np.arange(0, 10, 2) # [0,2,4,6,8] np.linspace(0, 1, 5) # 5 even pts np.random.randn(3, 4) # std normal np.random.randint(0,10,(3,4))</pre>	<p>arange: like range() → array. linspace: useful for plot axes. randn: standard normal distribution.</p>
Properties & Reshaping	<pre>a.shape # (3, 4) a.dtype # int64 / float64 a.ndim # 1 or 2 a.size # total elements a.reshape(2, 6) # new shape a.flatten() # 1D copy a.T # transpose a.astype(float) # cast dtype np.concatenate([a,b], axis=0) np.vstack([a, b]) # stack rows np.hstack([a, b]) # stack cols</pre>	<p>axis=0 = column-wise. axis=1 = row-wise. reshape(-1, 1) = column vector.</p>
Math & Statistics	<pre>np.sum(a, axis=0) # col sums np.mean(a) np.median(a) np.std(a) np.min(a) / np.max(a) np.argmax(a) # index of min np.cumsum(a) # running total np.percentile(a, [25,50,75]) np.corrcoef(x, y) # correlation np.dot(a, b) # matrix multiply np.sqrt(a) # element-wise</pre>	<p>Vectorised ops avoid Python loops. NumPy ops are 10-100x faster than loops.</p>
Boolean Indexing & Where	<pre>a[a > 5] # filter elements a[(a>2) & (a<8)] # AND condition a[(a<2) (a>8)] # OR condition # Vectorised if/else np.where(a > 5, 'big', 'small') # Multiple conditions np.select([a < 3, a < 7], ['low', 'mid'], default='high') np.isin(a, [1,3,5]) # membership np.isnan(a) # detect NaN np.unique(a, return_counts=True)</pre>	<p>np.where is much faster than iterating. np.select replaces nested if/elif.</p>

3. PANDAS FOUNDATIONS

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Creating DataFrames	<pre>import pandas as pd # From dict df = pd.DataFrame({ 'product': ['A', 'B', 'C'], 'price': [100, 200, 150], 'qty': [30, 15, 25] }) # From CSV df = pd.read_csv('sales.csv', parse_dates=['date'], dtype={'id': str}) # From Excel df = pd.read_excel('data.xlsx', sheet_name='Sheet1') # Save df.to_csv('out.csv', index=False) df.to_excel('out.xlsx', index=False)</pre>	<p>Always <code>index=False</code> when saving CSV. <code>parse_dates</code> converts strings to datetime. <code>dtype={'id':str}</code> prevents leading-zero loss.</p>
First Look	<pre>df.head(5) # first 5 rows df.tail(5) # last 5 rows df.sample(10) # random rows df.shape # (rows, cols) df.columns # column names df.dtypes # data types df.info() # dtypes + null counts df.describe() # numeric df.describe(include='all') # all cols df.describe().T # transposed # Missing data df.isnull().sum() (df.isnull().sum()/len(df)*100).round(1)</pre>	<p>Run <code>head+info+describe</code> on EVERY dataset. These 3 reveal dtypes, nulls, distribution.</p>
loc & iloc	<pre># Column selection df['price'] # Series df[['price', 'qty']] # DataFrame # .loc - label-based df.loc[0] # row by label df.loc[0:4, 'price'] # rows 0-4 df.loc[df['qty']>20, ['product', 'price']] # .iloc - position-based df.iloc[0] # first row df.iloc[-1] # last row df.iloc[0:5, 1:3] # slice # Boolean filter df[df['price'] > 100] df[(df['price']>100)&(df['qty']>20)] df[df['product'].isin(['A', 'C'])] df.query("price > 100 and qty > 20")</pre>	<p><code>loc</code> inclusive on both ends. <code>iloc</code> excludes end index. <code>query()</code> is more readable for complex filters.</p>
Transforming Columns	<pre># Vectorised (fast) df['rev'] = df['price'] * df['qty'] # assign() - chainable df = df.assign(rev = lambda x: x.price * x.qty, margin = lambda x: x.rev * 0.3) # np.where - conditional import numpy as np df['pass'] = np.where(df['score']>=60, 'Pass', 'Fail')</pre>	<p>Vectorised is 10-100x faster than <code>apply()</code>. <code>apply(axis=1)</code> for row-wise custom logic. <code>assign()</code> is chainable; returns new df.</p>

	<pre># pd.cut - binning df['band'] = pd.cut(df['score'], bins=[0,60,80,100], labels=['Low','Mid','High']) # apply() - custom function df['clean'] = df['rev'].apply(fn)</pre>	
Sort, Rename, Drop	<pre># Sort df.sort_values('score', ascending=False) df.sort_values(['region','score'], ascending=[True, False]) df.nlargest(10, 'revenue') # top 10 df.nsmallest(5, 'cost') # bottom 5 # Rename df.rename(columns={'old':'new'}) df.columns = df.columns.str.lower() df.columns = df.columns.str.replace(' ','_') # Drop df.drop(columns=['col1','col2']) df.drop(index=[0,1,2]) # Reorder columns df = df[['id','name','score']] # Always copy before modifying! df2 = df.copy()</pre>	<p>nlargest/nsmallest faster than sort+head. df.copy() avoids SettingWithCopyWarning. Normalise column names after every load.</p>

4. DATA READING, WRITING & MANIPULATION

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Reading Files	<pre># CSV with options df = pd.read_csv('file.csv', sep=';', encoding='utf-8', parse_dates=['date'], usecols=['a','b','c'], dtype={'code': str}, nrows=1000, na_values=['N/A','--']) # Parquet (fast, compressed) df = pd.read_parquet('file.parquet') # JSON df = pd.read_json('file.json') # SQL df = pd.read_sql(query, conn)</pre>	<p>Parquet is 5-10x faster than CSV. usecols saves memory — load only needed cols. errors='coerce' turns bad values to NaN.</p>
Writing & Chunked Reading	<pre># CSV df.to_csv('out.csv', index=False) # Excel multi-sheet with pd.ExcelWriter('out.xlsx', engine='openpyxl') as w: df1.to_excel(w, sheet_name='Data') df2.to_excel(w, sheet_name='Summary') # Parquet df.to_parquet('out.parquet', compression='snappy') # Chunked reading (big files) chunks = pd.read_csv('big.csv', chunksize=10_000) results = [] for chunk in chunks: results.append(chunk[chunk['val']>0]) df = pd.concat(results, ignore_index=True)</pre>	<p>Use utf-8-sig for Excel-compatible CSV. Parquet + snappy: best size/speed tradeoff. chunksize when file > available RAM.</p>
GroupBy & Aggregation	<pre>df.groupby('region')['sales'].sum() df.groupby('region')['sales'].mean()</pre>	<p>Named agg gives clean column names. Always .reset_index() after groupby.</p>

	<pre># Multiple aggs df.groupby('region').agg({ 'sales': ['sum', 'mean'], 'orders': 'count' }) # Named agg (clean output) * df.groupby('region').agg(total_sales = ('sales', 'sum'), avg_price = ('price', 'mean'), n_orders = ('order_id', 'count')).reset_index() # Multi-level groupby df.groupby(['region', 'category']) ['sales'].sum()</pre>	<p>Use size() (incl. NaN) vs count() (excl.).</p>
<p>Merging & Joining</p>	<pre># Inner join pd.merge(orders, customers, on='customer_id') # Left join pd.merge(orders, customers, on='customer_id', how='left') # Different column names pd.merge(orders, customers, left_on='cust_id', right_on='id') # Stack vertically pd.concat([df1, df2, df3], ignore_index=True) # Verify after merge! print(f'Before:{len(a)} After:{len(r)}')</pre>	<p>how: inner, left, right, outer. Always verify row count after merge. Unexpected row multiplication is common bug.</p>
<p>Reshaping Data</p>	<pre># melt: wide -> long (unpivot) pd.melt(df, id_vars=['id', 'name'], value_vars=['Q1', 'Q2', 'Q3'], var_name='quarter', value_name='sales') # pivot: long -> wide df.pivot(index='date', columns='product', values='sales') # Pivot table (like Excel) pd.pivot_table(df, values='sales', index='region', columns='quarter', aggfunc='sum', fill_value=0, margins=True) # Cross-tab with percentages pd.crosstab(df['region'], df['status'], normalize='index').round(2)</pre>	<p>melt converts wide dashboards to tidy format. margins=True adds Grand Total row/column. normalize='index' gives row percentages.</p>

5. DATA QUALITY & CLEANING

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
DQ Dimensions	<pre># Five dimensions to check: # Completeness - required fields filled? # Accuracy - values make sense? # Consistency - same format across rows? # Uniqueness - no duplicate IDs? # Validity - within expected ranges? def dq_report(df): return pd.DataFrame({ 'dtype': df.dtypes, 'nulls': df.isnull().sum(), 'null_%': (df.isnull().mean() *100).round(1), 'unique': df.nunique(), })</pre>	<p>Run <code>dq_report()</code> on every new dataset. Flag columns with >30% nulls for review. Spend 50% of EDA time on data quality.</p>
Missing Data	<pre># Detect df.isnull().sum() df.isnull().mean() * 100 # % # Drop df.dropna() # any null df.dropna(subset=['sales']) # specific col df.dropna(thresh=3) # keep >=3 vals # Fill / Impute df['age'].fillna(df['age'].median()) df['city'].fillna('Unknown') df.fillna(method='ffill') # forward fill df.fillna(method='bfill') # backward fill # Interpolate df['temp'].interpolate(method='linear')</pre>	<p>Use median (not mean) for skewed columns. <code>ffill</code> works well for time-series gaps. Consider flag column: <code>df['age_missing']=...</code></p>
Duplicates & Validation	<pre>df.duplicated().sum() df[df.duplicated(keep=False)] # all dupes df.drop_duplicates(inplace=True) df.drop_duplicates(subset=['id'], keep='last') # Sanity checks (put in pipeline) assert df['id'].is_unique, 'Dup IDs!' assert df.notnull().all().all(), 'Nulls!' assert (df['age'] >= 0).all(), 'Neg age!' # Check expected categories valid = {'active', 'inactive', 'pending'} assert set(df['status'].unique()) .issubset(valid)</pre>	<p><code>keep='last'</code>: keep most recent (if date sorted). Assert statements catch bugs early. Put validation after every data load step.</p>
Outlier Detection	<pre># IQR Method (robust) * Q1 = df['sales'].quantile(0.25) Q3 = df['sales'].quantile(0.75) IQR = Q3 - Q1 lower = Q1 - 1.5 * IQR upper = Q3 + 1.5 * IQR outliers = df[(df['sales'] < lower) (df['sales'] > upper)] clean_df = df[df['sales'] .between(lower, upper)] # Z-Score (assumes normality) from scipy import stats z = np.abs(stats.zscore(df['sales'])) df_clean = df[z < 3] # Cap instead of remove df['sales'] = df['sales'].clip(lower, upper)</pre>	<p>IQR preferred for skewed data (sales, revenue). Z-score only works for normal distributions. <code>clip()</code> keeps sample size intact.</p>
Type Fixing & String Cleaning	<pre># Fix messy numeric df['rev'] = (df['rev'] .str.replace('[\$,]', '', regex=True)</pre>	<p><code>errors='coerce'</code> → bad values become NaN. Category dtype saves 50-90% memory.</p>

	<pre> .pipe(pd.to_numeric, errors='coerce')) # Fix dates df['date'] = pd.to_datetime(df['date'], format='%Y-%m-%d', errors='coerce') # Normalise text df['city'] = (df['city'] .str.strip().str.lower() .str.replace(r'\s+', ' ', regex=True)) # Normalise column names df.columns = (df.columns .str.lower().str.replace(' ', '_')) # Save memory with category df['region'] = df['region'].astype('category') </pre>	<p>Normalise column names after every load.</p>
<p>Encoding & Transformation</p>	<pre> # One-Hot Encoding dummies = pd.get_dummies(df['region'], prefix='reg', drop_first=True) df = pd.concat([df, dummies], axis=1) # Label Encoding (ordinal data) tier_map = {'Bronze':1, 'Silver':2, 'Gold':3} df['tier_code'] = df['tier'].map(tier_map) # Binning df['age_group'] = pd.cut(df['age'], bins=[0,25,40,60,100], labels=['Youth', 'Adult', 'Sr', 'Elder']) # Min-Max Normalise (0 to 1) df['s_norm'] = ((df['s'] - df['s'].min()) / (df['s'].max() - df['s'].min()))) </pre>	<p>drop_first=True avoids dummy variable trap. map() applies a lookup dict to a Series. pd.cut: bins are closed on the right.</p>

6. EXPLORATORY DATA ANALYSIS (EDA)

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
<p>EDA Workflow</p>	<pre> # 6-Step EDA Framework: # 1. Load & Inspect - head, info, describe # 2. Data Quality - nulls, types, dupes # 3. Univariate - per-column distribution # 4. Bivariate - correlations, crosstabs # 5. Multivariate - patterns across dims # 6. Insights - answer business Qs # EDA Objectives: # - Understand distributions # - Find relationships between variables # - Spot anomalies and outliers # - Generate hypotheses to test </pre>	<p>Never skip step 2 (data quality). Spend 50% of EDA time on cleaning. End EDA with a list of hypotheses.</p>
<p>Descriptive Statistics</p>	<pre> # Central Tendency df['sales'].mean() # average df['sales'].median() # middle value * df['sales'].mode()[0] # most frequent # Spread df['sales'].std() df['sales'].var() df['sales'].min() / df['sales'].max() # Percentiles df['sales'].quantile(0.25) # Q1 df['sales'].quantile(0.75) # Q3 df['sales'].quantile([.1, .25, .5, .75, .9]) # Distribution shape df['sales'].skew() # >0 right-skewed </pre>	<p>Skew > 1 → right-skewed → use MEDIAN. IQR = Q3 - Q1. Values outside Q1-1.5*IQR are outliers.</p>

	<pre>df['sales'].kurt() # kurtosis (peakedness)</pre>	
Bivariate & Correlation	<pre># Correlation matrix df.corr() # Pearson df.corr(method='spearman') # rank-based # Interpretation: # r > 0.7 = Strong # r 0.4-0.7= Moderate # r < 0.4 = Weak # Cross-tab (cat vs cat) pd.crosstab(df['region'], df['status']) pd.crosstab(df['region'], df['status'], normalize='index').round(2) # Group means (num vs cat) df.groupby('segment')['spend'].agg(['mean', 'median', 'std'])</pre>	<p>Correlation does NOT imply causation. Always look for confounding variables. Spearman works better for non-linear.</p>
Frequency & Pareto	<pre>df['cat'].value_counts() df['cat'].value_counts(normalize=True) # Top 10 products by revenue (df.groupby('product')['revenue'] .sum() .sort_values(ascending=False) .head(10)) # Pareto: 80/20 analysis rev = (df.groupby('product')['rev'] .sum() .sort_values(ascending=False)) cum_pct = rev.cumsum()/rev.sum()*100 # Products driving 80% of revenue pareto_prods = rev[cum_pct <= 80]</pre>	<p>Pareto: 20% of SKUs drive 80% of revenue. <code>normalize=True</code> gives percentage frequency. Use for prioritising decisions.</p>
Time Series	<pre># Parse dates (always first) df['date'] = pd.to_datetime(df['date']) # Extract date parts df['year'] = df['date'].dt.year df['month'] = df['date'].dt.month df['weekday'] = df['date'].dt.day_name() df['quarter'] = df['date'].dt.quarter # Monthly aggregation monthly = (df.groupby(df['date'].dt.to_period('M')) ['revenue'].sum()) # Rolling average (smooth noise) df = df.sort_values('date') df['ma7'] = df['sales'].rolling(7).mean() # MoM % change monthly_pct = monthly.pct_change()*100</pre>	<p>Rolling 7-day average removes weekday patterns. ALWAYS sort by date before rolling! <code>pct_change()</code> calculates % growth.</p>

7. VISUALIZATION — MATPLOTLIB & SEABORN

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Matplotlib Setup	<pre>import matplotlib.pyplot as plt # Single plot fig, ax = plt.subplots(figsize=(10,5)) # Multiple subplots fig, axes = plt.subplots(1, 2, figsize=(14,5), sharey=True) # Labels ax.set_title('Title', fontsize=14, fontweight='bold') ax.set_xlabel('X Label') ax.set_ylabel('Y Label') ax.tick_params(axis='x', rotation=45) ax.legend(loc='upper right') fig.tight_layout() plt.savefig('chart.png', dpi=150, bbox_inches='tight') plt.show()</pre>	<p>figsize=(width, height) in inches. tight_layout() prevents label overlap. bbox_inches='tight' avoids cut-off labels.</p>
Line & Bar Charts	<pre># Line (trend over time) ax.plot(x, y, color='steelblue', linewidth=2, marker='o', label='Sales') ax.fill_between(x, y, alpha=0.15) # Bar (category comparison) ax.bar(cats, vals, color='coral', edgecolor='white') # Horizontal bar (long labels) ax.barh(cats, vals, color='steelblue') # Grouped bar x = np.arange(len(regions)) ax.bar(x-0.2, q1, width=0.4, label='Q1') ax.bar(x+0.2, q2, width=0.4, label='Q2') ax.set_xticks(x) ax.set_xticklabels(regions)</pre>	<p>Use horizontal bars for long labels. fill_between shows confidence intervals. edgecolor='white' separates bars visually.</p>
Scatter & Histogram	<pre># Scatter (two numeric variables) ax.scatter(df['ad_spend'],df['revenue'], c='steelblue', alpha=0.6, s=30) # Colour by category for seg, g in df.groupby('segment'): ax.scatter(g['x'], g['y'], label=seg, alpha=0.7) ax.legend() # Histogram (distribution) ax.hist(df['age'], bins=20, color='teal', edgecolor='white') # Reference lines ax.axhline(y=mean_val, linestyle='--', color='red') ax.axvline(x=threshold, linestyle=':', color='gray')</pre>	<p>alpha 0-1: 0=invisible, 0.6 good for scatter. axhline/axvline add context to charts. bins=20-50 usually works well.</p>
Seaborn Statistical Plots	<pre>import seaborn as sns sns.set_theme(style='whitegrid') # Distribution sns.histplot(df['sales'], kde=True) sns.kdeplot(df['sales'], fill=True) # Box plot (dist by group) sns.boxplot(data=df, x='region', y='sales', hue='quarter') # Violin plot</pre>	<p>Seaborn = Matplotlib with better defaults. violinplot shows full distribution shape. pairplot useful for EDA on numerical cols.</p>

	<pre>sns.violinplot(data=df, x='segment', y='spend', inner='quart') # Scatter + regression sns.regplot(data=df, x='ad_spend', y='revenue') # All-vs-all sns.pairplot(df, hue='segment')</pre>	
Heatmap & Chart Guide	<pre># Correlation heatmap * fig, ax = plt.subplots(figsize=(10,8)) sns.heatmap(df.corr(), annot=True, fmt='.2f', cmap='coolwarm', center=0, square=True, linewidths=0.5, ax=ax) # Bar plot with error bars sns.barplot(data=df, x='region', y='revenue', estimator='sum', palette='Blues_d') # Count plot sns.countplot(data=df, x='category', order=df['category'] .value_counts().index)</pre>	<p>Chart guide: Trend over time -> Line Compare categories -> Bar Distribution -> Histogram/Boxplot Relationship -> Scatter Correlation matrix -> Heatmap Part-to-whole -> Stacked bar</p>
Chart Annotation	<pre>fig, ax = plt.subplots(figsize=(12,5)) ax.plot(dates, sales, color='steelblue', lw=2) # Mark event ax.axvline(x=launch, linestyle='--', color='green', alpha=0.7) ax.annotate('Campaign +34%', xy=(launch, peak), xytext=(launch+7, peak*0.9), arrowprops=dict(arrowstyle='->', color='green'), fontsize=10, color='green') # Insight as title ax.set_title('Campaign drove 34% spike Week 3', fontsize=12, loc='left')</pre>	<p>Title = the CONCLUSION, not the axis names. 'Revenue by Region' is weak. 'North Underperforms by 18%' is strong.</p>

8. DESCRIPTIVE STATISTICS & DATA STORYTELLING

TOPIC / COMMAND	SYNTAX & CODE	NOTES & EXAMPLE
Mean vs Median	<pre># Symmetric data -> use Mean income = [40000,45000,50000,55000,60000] np.mean(income) # 50000 - ok # Skewed data -> use Median income2 = [40000,45000,50000,55000,2000000] np.mean(income2) # 438000 - misleading! np.median(income2) # 50000 - accurate # Decision rule: # mean >> median -> right-skewed -> MEDIAN # mean << median -> left-skewed -> MEDIAN # mean ~= median -> symmetric -> either # Report both for first EDA print(f'Mean: {df.sales.mean():.0f}') print(f'Med: {df.sales.median():.0f}')</pre>	<p>House prices, income, sales -> use MEDIAN.</p> <p>Test scores (normalised) -> mean is fine.</p> <p>Always check skewness first.</p>
Std Dev & Percentiles	<pre>df['sales'].std() # spread # Coefficient of Variation cv = df['s'].std() / df['s'].mean() # CV > 1 -> high variability # Percentile table df['sales'].quantile([.10, .25, .50, .75, .90]) # IQR (robust spread) IQR = (df['s'].quantile(.75) - df['s'].quantile(.25)) # Z-score (standardise) df['s_z'] = ((df['s'] - df['s'].mean()) / df['s'].std()) # z > 3 -> potential outlier</pre>	<p>IQR is robust to outliers; std dev is not.</p> <p>Z-scores compare values across different scales.</p> <p>CV > 1 means std dev > mean (high variation).</p>
Distribution Types	<pre># Check skewness df['sales'].skew() # > 0 -> right-skewed # < 0 -> left-skewed # ~= 0 -> symmetric / normal # Normality test from scipy.stats import shapiro stat, p = shapiro(df['sales'].sample(50)) print('Normal?', p > 0.05) # Plot always first! df['sales'].hist(bins=50) # Common distributions: # Normal -> test scores, heights # Right-skewed -> income, sales, prices # Left-skewed -> age at retirement # Bimodal -> two mixed populations</pre>	<p>ALWAYS plot histogram before statistics.</p> <p>Bimodal = two distinct subgroups; investigate!</p> <p>Shapiro-Wilk: $p > 0.05$ = likely normal.</p>
Storytelling Framework	<pre># Context -> Insight -> So What -> Action # 1. CONTEXT # Who is the audience? # What decision do they need to make? # What data was used? # 2. INSIGHT (one sentence) # 'North region revenue fell 18% in Q3' # 3. SO WHAT? # Why does this matter to the business? # 'Q3 target at risk by Rs 2.4 Cr'</pre>	<p>Start presentation with RECOMMENDATION.</p> <p>Then show the data that supports it.</p> <p>Executives read action first.</p>

	<pre># 4. ACTION # What? By whom? By when? # 'Regional VP reviews distributor # contracts by Oct 15th'</pre>	
<p>Dashboard Principles</p>	<pre># 8 Principles of Effective Dashboards: # # 1. One message per chart # 2. Most important insight -> top-left # 3. No 3D charts, no pie charts # 4. Use colour intentionally (1-2 accents) # 5. Label directly - avoid far-off legends # 6. Include context: targets, benchmarks # 7. Every metric -> suggests an action # 8. Exec -> KPIs only; Analyst -> details # Common mistakes to AVOID: # x Truncated Y-axis # x Dual axes without labels # x Too many colours (>5 categories) # x Chart titles = axis descriptions # OK 'Revenue up 23% YoY' (insight title)</pre>	<p>'Q3 Sales by Region' is weak title. 'North Underperforms by 18%' is strong. Truncated Y-axis makes small diffs look big.</p>
<p>Common EDA Mistakes</p>	<pre># 1. Correlation != Causation # Ice cream sales and drownings both # rise in summer - not causal # 2. Removing outliers blindly # Outliers = errors OR key business events # Always investigate before removing # 3. Mean on skewed data # Average salary hides distribution # Use median + percentiles # 4. Survivorship bias # Analysing only successful customers # misses what drove churn # 5. Skipping data quality # Bad data -> confident wrong conclusions # Validate every column after loading</pre>	<p>EDA goal = generate hypotheses, not answer them. Spend 30-50% of analysis time on data quality. Document every assumption and data issue found.</p>